

Major Use Permit: Time Extension			
EFFECTIVE 9/15/2013		FEES*	INITIAL DEPOSIT*
PDS PLANNING			\$2,560
ENVIRONMENTAL			\$1,415
PDS REVIEW TEAMS			\$1,550
STORMWATER			\$695
DEH	SEPTIC/WELL	\$763	
	SEWER	\$763	
PDS TRAILS REVIEW			
VIOLATION FEE <i>(not included in total)</i>		None	
INITIAL DEPOSIT & FEE TOTAL			
\$6,983			

* Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost.

PLEASE FOLLOW ALL INSTRUCTIONS CAREFULLY TO AVOID DELAYS IN PROCESSING.

PART A:

All listed items must be completed, signed and saved as PDF files on a USB Flash Drive. PDS forms are available at <http://www.sdcounty.ca.gov/pds/zoning/ZoningNumeric.html> and at the links below.

- Written request stating the reason for the Time Extension
- Copy of the ORIGINAL AEIS application
- [126 Acknowledgement of Filing Fees and Deposits \(see Note #1\)](#)
- [299 Supplemental Public Notice Certification](#)
- [305 Ownership Disclosure](#)
- [366 Environmental Review Update Application](#)
- [399F Fire Availability](#)
- [399S Sewer Availability](#)
- [399SC School Availability](#)
- [399W Water Availability](#)
- [514 Public Notice Certification](#)
- [524 Vicinity Map/ Project Summary](#)
- [LUEG-SW Stormwater Intake Form for Development Projects](#)

PART B:

In addition to **PART A** on a USB Flash Drive, all items listed under **PART B** must be completed, signed and submitted as paper hard copies.

- Public Notice Package **(see PDS-516 for Specific Requirements).**
- [346 Discretionary Permit Application: One \(1\) hard copy.](#)
- [524 Vicinity Map/ Project Summary: One \(1\) hard copy.](#)
- [LUEG-SW Stormwater Intake Form for Development Projects: Two \(2\) hard copies.](#)

PART C:

All items below are informational only and not to be submitted.

- [209 Defense and Indemnification Agreement FAQs](#)

<u>298</u>	<u>Supplemental Public Notice Procedure</u>
<u>313</u>	<u>Major Use Permit Applicant's Guide</u>
<u>515</u>	<u>Public Notice Procedure</u>
<u>516</u>	<u>Public Notice Applicant's Guide</u>
<u>906</u>	<u>Signature Requirements</u>

Submittal Appointments are no longer required.
Check-in at the main PDS counter no later than 3:30 p.m.
Submittal package MUST BE complete.

NOTES:

1. If the Financially Responsible Party (FINRESP) wants to designate an additional DEPOSITOR (such as an Agent or Permit Runner) to make online deposits to the FINRESP'S Trust Account(s), then the FINRESP and the DEPOSITOR must be Accela Citizen Access Registered Users and complete all of form PDS-126. Register at: <https://publicservices.sdcounty.ca.gov/citizenaccess>.
2. Save each complete Study, Report, Plot Plan, Map, etc., as a single PDF file onto One (1) USB Flash Drive. Submit only the requested files. Provide only one (1) USB Flash Drive at intake. All files must have all security restrictions and passwords removed. PDF files must be named by either "Form Number" (example: PDS-399F), or "Title of the submitted study" (example: Fire Protection Plan).
3. Please note: USB Flash Drive will not be returned.
4. Plot plans are to be stapled together in sets and folded to 8½" x 11" with the lower right-hand corner exposed.
5. A Time Extension request may be filed up to 90 days prior to the expiration of the use.
6. If the parcel is on septic sanitation system and/or well potable system then Health Department Certification (DEH) is required.
7. Inform applicant that project goes to local Community Planning Group and/or Design Review Board for recommendation.
8. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.